



## INBOUND SHIPPING INFORMATION

**Advance Warehouse:**

Huntington Place has no facilities for receiving exhibit materials prior to a specified move-in date; therefore, advance warehousing is available. CSS will receive and store freight at our warehouse beginning Monday, August 1, 2022. Warehouse receiving hours are Monday through Friday, 8:30 a.m. to 4:00 p.m. EST. The cost for pre-show storage is \$40.00 per CWT with a 200-pound minimum per shipment to include receipt of freight at the warehouse, storage, and transportation to Huntington Place. There will be an additional charge for labor to unload your freight when it arrives at Huntington Place. It is the responsibility of the Exhibitor to order and pre-pay for the labor to unload the freight prior to delivery to Huntington Place. Refer to the Teamster/Ironworker Labor Order form for the associated costs and order form.

This service is provided @ **\$40.00** per CWT (100 lbs.) with a **200 lb. minimum** charge per shipment. All shipment weights are rounded up to the next 100 CWT. All shipments must be prepaid, collect shipments will not be accepted. The phone number for the advance warehouse is (313) 386-5555.

Description	Weight	CWT	Estimated Due
	<b>Divided by 100 =</b>		<b>x \$40.00 =</b>

Mark and consign all shipments as follow:

COMPANY NAME  
 2022 DETROIT AUTO SHOW  
 c/o Convention & Show Services  
 1250 John A Papalas Drive  
 Lincoln Park, MI 48146

**Direct (Show Site) Shipping:**

Direct shipments will not be accepted at Huntington Place if you have not placed and paid for a Teamster/Ironworker Labor Order for the unloading. Please complete the Teamster/Ironworker Labor Order form and payment policy and forward to CSS at least 3 days prior to your move-in. Mark and consign all shipments as follows:

Mark and consign all shipments as follow:

COMPANY NAME  
 2022 DETROIT AUTO SHOW  
 Huntington Place  
 1 Washington Blvd.  
 Detroit, MI 48226

**EMPTY CRATES & CONTAINERS:**

There is no storage of any kind on the docks at any time. Please make arrangements for your crates and empty containers to be removed, stored, and returned after the show. Exhibitors and/or display houses will be charged accordingly for any materials left on the dock that CSS has to move.

Company Name:		Booth Number:	
Address:			
City:	State:	Zip:	
Phone:	Fax:		
Email Address:			
Signature:		Print Name:	

PAYMENT POLICY MUST ACCOMPANY ALL ORDERS

Visit us at [www.convshow.com](http://www.convshow.com) for fast and easy online order processing.