



CARPET RENTAL ORDER FORM

The rates listed below include delivery to booth, usage during the show and removal after the show. Labor to install / remove carpet is included when the carpet is installed on a flat floor surface prior to the exhibit installation. Labor will be charged at the published rates when installing is required for stairs, platforms, risers, meeting rooms, or post exhibit installations. All claims or discrepancies must be settled at the CSS service desk prior to the close of the show. Full payment must accompany all orders. **To receive advance rate pricing your order must be received by Friday, October 7, 2022.** Orders received after the deadline will be charged floor rate. Items cancelled prior to October 7, 2022 will be refunded at 100%. Items cancelled after October 7, 2022, and prior to delivery will be refunded at 50%. Items cancelled on show site or after delivery are non-refundable and billed at 100%.

STANDARD CARPET

If your carpet requirements exceed 10' x 30', CSS requires that you must order a custom size carpet. This will ensure your entire space is carpeted and eliminate color differences due to different dye lots.

QTY	Description	Advanced Rate	Floor Rate	Total
	10' x 10' Carpet	\$150.00	\$250.00	
	10' x 20' Carpet	\$300.00	\$400.00	
	10' x 30' Carpet	\$450.00	\$550.00	

CUSTOM-CUT CARPET

The rate for custom-cut carpet includes installation labor, taping, and wastage incident to cutting carpet for utility connections, around columns, etc. Rates are per square foot with a 100 sq. ft minimum per order.

Calculate Total Square Footage

WIDTH _____ X LENGTH _____ = _____ SQ. FT.

SQ. FT.	Description	Advanced Rate	Floor Rate	Total
	Carpet / SQ FT	\$2.50	\$3.50	

PADDING AND VISQUEEN

Carpet padding and Visqueen plastic covering for protection are available on an installed basis to overall dimensions specified. Rates are per square foot with a 100 sq. ft minimum per order.

Calculate Total Square Footage

WIDTH _____ X LENGTH _____ = _____ SQ. FT.

SQ. FT.	Description	Advanced Rate	Floor Rate	Total
	Padding / SQ FT	\$0.80	\$0.90	
	Poly Covering / SQ FT	\$0.50	\$0.60	

Please Indicate Carpet Color Choice:

- Red
 Grey
 Burgundy
 Black
 Blue
 Charcoal
 Blue-Jay
 Tuxedo (Black/Grey Speckled)

Electrical or Utilities under Carpet? Yes No

Company Name:	Booth #:
Phone:	Email:
Signature:	Print Name: